



Hebburn Comprehensive School

Campbell Park Road, Hebburn, Tyne & Wear, NE31 2QU

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RP/JE

Head Teacher: Mr D R Thompson

June 2026

Dear Parent/Carer of (named Pupil)

Re: Transition Days

We are delighted that you have chosen to send your child to Hebburn Comprehensive School for the next stage of their education. To help your child have a smooth transition between schools, we will be holding two transition days for Year 6 pupils on **Thursday 09** and **Friday 10 July 2026**. The arrangements for the two days are as follows:

Timings for the two days

Thursday 09 July:	Day begins at 8.40am and ends at 2.30pm
Friday 10 July:	Day begins at 8.40am and ends at 2.30pm

Your child can make their own way to and from school each day, or you may prefer to accompany and collect them. Pupils will enter and leave our school via the green gates off Campbell Park Road. There will be staff on duty to meet the children.

Medical Needs

If your child has any medical needs that we need to be aware of, including allergies, please complete the form linked below or contact the school to speak with Mr Park.

<https://forms.cloud.microsoft/e/18fZ3EYfGQ>

Lunchtime Arrangements

Children who are eligible for free school meals will be provided with a lunch to the value of £2.90. Please ensure your child knows that they receive free school meals so they can inform our dining hall staff when ordering their lunch. You may wish to provide your child with some money to purchase any additional items.

All other children should bring either a packed lunch or money to purchase a school meal. Approximately £3.50 will cover this.

Please follow the link below to view the current Dining Hall menu and browse it with your child. There will also be additional food items available during the transition days.

We will already be aware of any dietary requirements from your child's primary school and the online admissions form. However, if you would like to discuss your child's dietary needs further with our Health Care Assistant, please contact the school and ask to speak with Mr Park.

What to Wear

Your child should wear their usual primary school uniform, including their leavers' hoodie, if applicable.

Please ensure your child does not bring any valuables or wear any jewellery during the transition days, as this is against our Uniform Policy. Please refer to our Uniform Policy using the link below. We are a mobile phone-free school. If your child brings a mobile phone, it must be switched off and kept in their bag throughout the day.

What to Bring

As part of the invitation letter sent to your child's primary school, your child has been asked to write a letter to Mrs Moore (Head of Learning) and Mrs Beaney (Intervention Manager).

If you have not received this information from your child's primary school, please follow the link below to view the letter. We have already received some letters directly from primary schools. However, if your child's letter has not yet been sent, they can bring it with them on the transition day and give it to their form tutor.

Your child should bring a reusable water bottle. They will have opportunities to refill their bottle during the day.

Activities

As part of the transition programme, La Petite Creperie will be visiting the school. If your child has any allergies, please ensure you have completed the medical form above.

In addition, ZooLab Rangers and their animal team will be visiting on Friday 10 July. They work closely with schools to deliver interactive animal-handling workshops. They take health and safety very seriously, and none of the animals present any risk of harm. Pupils will have the opportunity to handle a selection of animals, although participation is entirely optional.

Further information can be found on their website: <https://www.zoolabuk.com/>

Please complete the form below to give permission for your child to take part in the ZooLab session: <https://forms.cloud.microsoft/e/5e9y1E5E69>

We are very much looking forward to welcoming your child to Hebburn Comprehensive School and hope they enjoy their visit. If you have any questions or concerns, please do not hesitate to contact me or Miss Engleby.

Yours sincerely

R Pickard

Ms R Pickard

Assistant Head Teacher

Links:

[Dining Hall Menu](#)

[HCS Uniform Policy](#)

[Welcome Letter to New Intake – September 2026](#)