



Hebburn Comprehensive School

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Head Teacher: Mr D R Thompson

SB/DRT/DPA

8 April 2022

Dear Parent/Carer

At Hebburn Comprehensive we believe that, in order to facilitate the highest standards of education and to secure the best possible outcomes for students, excellent attendance is essential. Pupils cannot achieve their full potential if they do not regularly attend school.

I am pleased to inform you that an additional Attendance Officer will be joining us after the Easter break. Mrs Winder will not be school based; instead, she will be out and about within the local community, carrying out home visits to support parents/carers with ensuring high levels of attendance for their child/children.

She will visit the homes of pupils who have already reached a threshold on our traffic light system and have had a further absence from school. These home visits will often take place after a pupil has returned to school.

Mrs Winder's visits will be positive and supportive. She will help you to ensure that your child's attendance is the best it can be. She will also be more than happy to answer any questions you may have in relation to the different stages of our attendance system and will offer advice where needed.

Please note that Mrs Winder's visits will commence on Monday, 25th April 2022, which is the first day back after Easter. I hope you will find these visits useful and that Mrs Winder is able to support with your attendance enquiries.

Yours sincerely,

S Burdis

Mrs S Burdis
Assistant Head Teacher



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