



Hebburn Comprehensive School

Campbell Park Road, Hebburn, Tyne & Wear, NE31 2QU

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Head Teacher: Mr D R Thompson

Dear Parent/Carer

I am writing to confirm arrangements for the start of the new the term.

As outlined in my summer newsletter, pupils will return as follows:

TESTING ARRANGEMENTS

YEAR GROUP	FIRST LATERAL FLOW TEST	TESTING VENUE	RETURN TO SCHOOL	TIME	REPORT TO
7 (+Year 11 prefects)	Tue 7 Sept	DINING HALL	Wed 8 Sept	8.35	MAIN YARD
8	Thurs 9 Sept	LRC	Fri 10 Sept	8.35	ATRIUM YARD
9	Wed 8 Sept	LRC	Thurs 9 Sept	8.35	BRIDGE YARD
10	Thurs 9 Sept	LRC	Fri 10 Sept	8.35	MAIN YARD
11	Wed 8 Sept	LRC	Thurs 9 Sept	8.35	MAIN BIKE SHED AREA

- As was the case in March, testing is done with consent only.
- Staff will be on duty and will direct pupils to the correct yard.
- On Tuesday, Year 7 should report to the Dining Hall for testing.
- All other year group should report to the back of the Main Hall for testing in the LRC.
- Appointment times for testing will be sent out in advance.
- In order to minimise disruption at the start of the term, we will be starting the biometric fingerprinting process with Y7 on Tuesday 7 September. Pupils with both testing and biometric consent will have that done at the same time. Pupils without testing consent will have fingerprints taken if consent has been given for that. Parents/carers will receive a text with the relevant information.

ARRANGEMENTS FOR THE NEW ACADEMIC YEAR

- The day structure remains the same as last year, with slightly staggered timings to allow for an orderly and safe entry and exit. Pupils should start making their way to their morning entry point at 8.35am, which is 5 minutes before the start of registration. The school population has increased significantly since we last operated as normal, so a slightly staggered start and finish will avoid congestion in corridors. Pupils should make their way directly home at the end of the day, unless they are staying for a school activity.

YEAR GROUP	START OF ENTRY FOR REGISTRATION	DISMISSAL TIME
7	8.38am	2.45pm
8	8.38am	2.45pm
9	8.38am	2.45pm
10	8.40am	2.47pm
11	8.40am	2.47pm

- The timings for break and lunch are set out in the day structure in my summer newsletter.

BUBBLES

- Pupils will no longer be in 'bubbles' and will move from room to room for lessons. There will be a tour of the school for all pupils in the first week back.

FACE COVERINGS

- In line with government guidance, face coverings are no longer required for pupils; however, due to the removal of bubbles, we would recommend that face coverings are worn in corridors and indoor communal areas, as there will be an increase in the number of pupils mixing in those areas.

CONTROL MEASURES

We will continue to follow both government and Public Health guidance, with the following in place:

- Regular hand sanitising.
- Appropriate cleaning regime.
- Ventilation in indoor spaces

Please note that the government has published guidance about contingency arrangements and some measures may need to be reintroduced if there is a spike in cases or a local outbreak. We will work closely with Public Health and will keep parents and carers informed if this happens.

ADDITIONAL INFORMATION

- The lunch service will resume as normal. We will have a selection of meals available in the Dining Hall and we will resume with the additional serving hatches in the packed lunch area. Year groups are able to mix whilst eating lunch, but will have separate outdoor spaces.
- Pupils can now use the PE changing facilities, so must attend school in normal uniform. Please check the uniform policy for details.
- We will be reviewing arrangements for Breakfast Club when we return and will inform parents and carers if we are able to reintroduce this in the first half term.
- Information about Homework Club and after-school study support will be communicated to pupils and parents when we return.

ARRANGEMENTS FOR TRACK AND TRACE

From September, in line with government guidance, we will no longer be sending bubbles home to isolate. Close contacts will now be identified via NHS Test and Trace; education settings are longer expected to undertake contact tracing.

We are awaiting final guidance from our local Public Health Team; I will write to parents again before pupils return with the most up to date protocols.

EXPECTATIONS

Important information about the school's expectations of behaviour, attendance and school uniform can be found in the policies section of our website, at: www.hebburn.net. Please take time to read through the documentation. Pupils should be in full, correct school uniform at all times. Parents are asked to note the update to the policy on footwear from this September. If there are any issues relating to behaviour, punctuality, attendance or uniform/equipment, members of the pastoral team will contact home.

- Equipment list for 2021-2022 can be found here: <https://bit.ly/3ziv17q>
- Uniform list for 2021-2022 can be found here: <https://bit.ly/2UZu6tA>

LUNCHTIME

- We now operate 3 separate lunch sittings, starting at 12pm and finishing at 1.30pm A two-course meal is currently priced at £2.20. Pupils can 'top-up' their accounts using the machines in the Food Court and in the Technology corridor on Level 1. Alternatively, lunch, as well as payments for school trips, can be made via 'ParentPay'. Children in receipt of free school meals will have the value of the meal credited to their accounts on a daily basis.
- **Please note that all pupils must remain on site over the lunch period.** If you have a specific reason for wanting your child to go home for their lunch, please contact your child's Head of Key Stage or Head of Learning to discuss the matter.

PASTORAL ARRANGMENTS FOR SEPTEMBER

Year	Key Stage	Head of Learning	Intervention Manager	Head of Key Stage	SLT Link
7	3	Mrs C Moore	Mrs R Bingham	Miss J Hood	Mrs S Burdis
8		Miss J Shield	Mrs E McDevitt		
9		Mr C Mulley	Miss S Woodcock		
10	4	Mrs E Armstrong	Miss J O'Brien	Mr N Chambers	
11		Mrs L Fawcett	Miss M Simpson		

In the first instance, any queries or concerns should be directed to your child's Head of Learning or Intervention Manager. More serious issues may be dealt with by the Head of Key Stage or the Senior Leadership Team. Parents and carers are asked to be mindful that we are a busy school and it may not be possible to speak to a member staff immediately or on the same day. However, we will endeavour to get back to you as quickly as possible. Parents/carers should not come into school without a pre-arranged appointment. If you would like to arrange a meeting, please do this by contacting the school on 0191 4833199.

I look forward to welcoming all year groups back next week.

Please enjoy a restful end to the summer.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'DT', written in a cursive style.

David Thompson
Head Teacher